

Ashtead Common Risk Register

Generated on: 28 February 2024



Rows are sorted by Risk Score

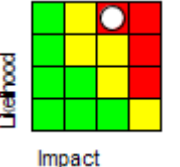
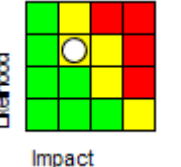

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Current Risk score change indicator
ENV-NE-AC 005 Negative impacts of pests and diseases 24-Feb-2022	<p>Cause: ‘Natural’ spread of pests and diseases from neighbouring areas e.g. ticks and Lyme Disease and Oak Processionary Moth (OPM).</p> <p>Event: Individuals are affected by Lyme Disease or suffer allergic reaction to OPM.</p> <p>Effect: Staff and other individuals suffer severe long-term health effects; service capability disrupted; damage to corporate reputation; increased costs for reactive maintenance.</p>		<p>16</p>	<p>Tick bites increase threefold during the summer and at least two cases of Lyme disease have been confirmed. Therefore, we have increased the risk score from 8 (likely/serious) to 16 (likely/major).</p> <p>An action plan is in place for Lyme Disease, including adjustments to staff work schedules to reduce the risk of exposure. Tick/Lyme Disease information cards have been produced for volunteers, contractors and visitors to Ashtead Common. These actions should help to reduce the risk score to 6 by the end of June.</p> <p>OPM is endemic and widespread at Ashtead Common but appears to be subject to natural controls which have suppressed numbers.</p> <p>22 Feb 2024</p>		<p>6</p>	<p>30-Jun-2024</p> <p>Reduce</p>	<p>↑</p> <p>Increasing</p>

Appendix 2

Andy Thwaites							
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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
ENV-NE-AC 005e	Review The Common's Tree Safety Policy tri-annually and the local site risk map annually.	The Commons' Tree Safety Policy is reviewed every three years: next due in July 2024. The annual review of the local site risk map is underway.	Andy Thwaites	22-Feb-2024	01-Jul-2024
ENV-NE-AC 005f	Keep risk under regular review.	The tick and Lyme Disease situation is kept under review and further measures will be implemented as and when they become necessary.	Andy Thwaites	22-Feb-2024	31-Dec-2024

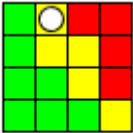
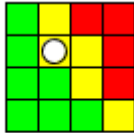
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ENV-NE-AC 009 Decline in condition of assets 15-Jun-2022 Andy Thwaites	<p>Cause: Poor condition of buildings and other structures, combined with inadequate planned and/or reactive maintenance, reduced CWP budget and limited capital programme.</p> <p>Event: Structures, specifically byelaw boards, deteriorate to an unsafe condition.</p> <p>Effect: Potential serious injury to a member of the public, or member of staff; disruption to service delivery/performance; financial loss; reputational damage as a result of legal action and/or negative publicity.</p>	 <p>16</p>	<p>The Cyclical Works Programme (CWP) has not allocated any money for this issue for the 2023/24 financial year, therefore City Surveyor's Department does not have the resources to carry out necessary works.</p> <p>Failure of maintenance arrangements means that safety critical issues are not being addressed.</p> <p>There is general deterioration of built assets and mechanical and electrical installations due to a lack of inspection and maintenance.</p> <p>Therefore, the current risk score is 16 (Likely/Major) and the date by which we aim to achieve the target risk score has been extended to the end of the calendar year.</p> <p>22 Feb 2024</p>	 <p>6</p>	<p>31-Dec-2024</p> <hr/> <p>Reduce</p>	<p></p> <p>Increasing</p>

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
ENV-NE-AC 009a	Monitor byelaw boards, report on condition and remove any which become unsound.	Byelaw boards are monitored on a regular basis. Any which become unsafe are removed. This is an ongoing action until the existing boards are replaced. The 'due date' for this action has been extended to the end of December accordingly.	Andy Thwaites	22-Feb-2024	31-Dec-2024
ENV-NE-AC 009b	Explore alternative funding sources to replace byelaw boards.	A request for capital funding to remove and replace the six byelaw boards has been agreed for the 2024/25 financial year. The due date to this action has been extended to the end of	Geoff Sinclair;	22-Feb-2024	31-Dec-2024

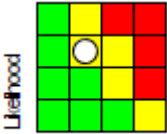
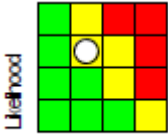
Appendix 2

		December, by which time we expect that the funding will have been received and the works carried out.	Andy Thwaites		
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ENV-NE-AC 004 Negative impacts of development and encroachment 24-Feb-2022 Andy Thwaites	<p>Cause: Pressure on Planning Authorities to meet housing targets. Failure to monitor and challenge housing and other development plans. Lack of partnership working with Planning Authorities and inclusion in Local Development Plans. Lack of resources to employ specialist support or carry out necessary monitoring/research.</p> <p>Event: Increase in housing or other developments on land affecting Ashted Common.</p> <p>Effect: Increase in visitor numbers and general recreation pressure; potential decline in biodiversity due to disturbance and habitat quality; increase in air, light and noise pollution; decrease in water availability; increased hydrological pollution risk; increase in traffic on local road network.</p>	 <p style="font-size: small;">Likelihood</p> <p style="font-size: small;">Impact</p>	<p style="text-align: center; font-size: large;">8</p>	<p>Local plans continue to be developed and are scrutinised and commented on when required.</p> <p>Epsom and Ewell Council have begun consultation on a new Local Plan that could see significant residential development in the vicinity of Ashted Common. Locally there are limited resources to engage with this process. For this reason the risk score remains 8 (likely / serious). This will be an extended consultation process, therefore the target date has been set to March 2025.</p> <p>The Local Plans of Mole Valley and Kingston generally protect the immediate environs of Ashted Common. However, possible areas for development are identified within the general area, and this could increase pressures on the Common in the long term.</p> <p style="text-align: center;">22 Feb 2024</p>	 <p style="font-size: small;">Likelihood</p> <p style="font-size: small;">Impact</p>	<p style="text-align: center; font-size: large;">6</p>	<p style="text-align: center;">31-Mar-2025</p> <p style="text-align: center;">Reduce</p>	<p style="text-align: center;">Constant</p>

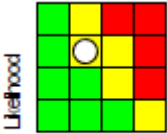
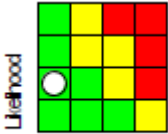

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
ENV-NE-AC 004c	Keep situation under regular review.	This situation is kept under regular review.	Andy Thwaites	22-Feb-2024	31-Mar-2025

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ENV-NE-AC 006 Adverse impacts of extreme weather and climate change 24-Feb-2022 Andy Thwaites	<p>Causes: Climate change causes severe wind, drought or floods to occur more frequently.</p> <p>Event: More frequent and severe storms or fires at Ashtead Common.</p> <p>Effect: Injury or death to staff, visitors, contractors and volunteers; damage/loss of rare/fragile habitats and species; service capability disrupted; temporary site closures; increased demand for staff resources to respond to incidents and maintain site safety; increased costs for reactive management.</p>	 <p>Likelihood</p> <p>Impact</p>	6	Fire is a significant risk to Ashtead Common. Although a number of measures are taken to manage the impact of this risk, we are unable to reduce the likelihood of it occurring. 22 Feb 2024	 <p>Likelihood</p> <p>Impact</p>	6		Constant
							Accept	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
ENV-NE-AC 006a	Review and update Fire Management Plan bi-annually. Habitat fire management and monitoring policies and plans are in place and link to staff training and local emergency services.	The Major Emergency Plan was shared with Surrey Fire and Rescue in May 2022. A revised map will be produced between April-August 2024.	Andy Thwaites	22-Feb-2024	31-Aug-2024
ENV-NE-AC 006b	Storm monitoring & management and closure policies are in place and are linked to high staff awareness and training	Officers continue to monitor and respond to warnings of extreme weather.	Andy Thwaites	22-Feb-2024	31-Mar-2025
ENV-NE-AC 006c	Understand the potential impacts of climate change on Ashtead Common. Engage in climate change research and debate.	Officers continue to explore ways to maintain and improve the Reserve's resilience to climate change.	Andy Thwaites	22-Feb-2024	31-Mar-2025

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ENV-NE-AC 008 Water pollution 27-May-2022 Andy Thwaites	<p>Cause: Pollution of the Rye Brook.</p> <p>Event: Polluted water poured into road drain; misconnection into the surface water system from other utilities.</p> <p>Effect: Toxins and/or biohazards introduced into the watercourse threatening the health of people and animals; damage/loss of rare/fragile habitats and species; adverse local media coverage.</p>	 <p style="text-align: center;">Impact</p>	6	<p>Working in partnership with the South East Rivers Trust, a remote monitoring device will soon be installed in the surface water outlet that feeds into the Rye Brook. This will capture real time pollution data to help assess the extent of the pollution entering the Rye and therefore the worthwhileness of any project designed to tackle it.</p> <p>The Rye Brook is regularly monitored, including kick sampling and measurement of phosphate levels.</p> <p>22 Feb 2024</p>	 <p style="text-align: center;">Impact</p>	2	31-Mar-2031	 Constant
							Reduce	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
ENV-NE-AC 008b	Gather baseline data to determine whether a reedbed filtration system would be beneficial.	Remote water quality monitoring equipment has been ordered and will be installed before April 2024. This long-term monitoring will determine if the apparent improvements in water quality seen in summer 2022 are genuine and sustained.	Andy Thwaites	22-Feb-2024	31-Oct-2024

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ENV-NE-AC 001 Budget pressures 24-Feb-2022 Andy Thwaites	<p>Cause: Potential reductions in budget and income.</p> <p>Event: The City of London reduces its budget for Ashted Common, or external funding is reduced.</p> <p>Effect: Financial failure; failure of key services; loss of staff; failure to maintain habitats on site; reduction in the ability to manage threats; significant reduction in service to users; reputational damage.</p>	<p>Likelihood</p> <p>Impact</p>	4	<p>This risk remains low for Ashted Common.</p> <p>Additional Countryside Stewardship funding has been secured up to 2031. Therefore, the current likelihood of this risk occurring is 'unlikely'.</p> <p>22 Feb 2024</p>	<p>Likelihood</p> <p>Impact</p>	4		<p>Constant</p>
							Accept	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
ENV-NE-AC 001a	Keep risk under regular review.	This risk is kept under regular review.	Andy Thwaites	22-Feb-2024	31-Dec-2024